

ETFO-YR Policies on Financial Assistance to Members

A. For members who attend conferences, courses, workshops or seminars that are NOT sponsored by ETFO or one of its Locals and are not offered by a Professional Learning Program (Recertification) Provider:

1. ETFO-YR will reimburse the registration fee up to a maximum of **\$300.00** provided:
 - that the conference / course / workshop / seminar is not offered by a professional learning program (recertification) provider and that it pertains to the member's professional learning or relates to his/her role in education, society or politics;
 - application for financial assistance is received before the conference / seminar / course / workshop has been completed;
 - the application is accompanied by a copy of the registration form which clearly identifies the course provider
 - the amount claimed, when combined with financial assistance received from the York Region District School Board, exclusive of occasional teacher costs, or from any other source, does not exceed the total cost of registration.
 - that attendance at the conference / seminar / course / workshop is not required by the YRDSB
2. **ETFO-YR shall not provide funding assistance to members for programs sponsored or run by the Ontario Principals' Council (OPC).**
3. **ETFO-YR shall not provide funding assistance for any AQ courses with a registration cost less than \$500.**
4. **ETFO-YR shall not provide funding assistance for AQ courses where members receive or are provided with a subsidy from another organization.**
5. A member shall be eligible for financial assistance in this category **once every two (2) school years.**

Examples:

 - approved for PL taking place between July 1/22 - June 30/23... eligible again July 1/24
 - approved for PL taking place between July 1/23- June 30/24... eligible again July 1/25
6. A total maximum of 15 members may claim financial assistance for the same conference / course / workshop / seminar with no more than 5 members being eligible to claim from one school **per year**. Applications will be handled on a first come, first served basis.
7. The recommended budget is that amount approved at the ETFO-YR Annual Meeting. (\$25,000.00 for 2024-2025)

Extraordinary requests will be considered by the ETFO-YR Professional Learning Committee.

NOTE: The York Region District School Board provides funding for conventions, conferences or workshops. See Procedure 122.

- Any course offered by a Professional Learning Program Course Provider is NOT eligible for funding assistance.

B. For members who attend conferences, courses, workshops or seminars sponsored by ETFO or one of its Locals (not including ETFO-YR):

1. ETFO-YR will reimburse the registration fee up to a maximum of \$300.00 for up to 15 members for the same Professional Learning opportunity provided that application for financial assistance is received prior to the completion of the conference, course, workshop or seminar.
2. A member shall be eligible for financial assistance in this category one time only in each school year.
3. **ETFO-YR shall not provide funding assistance for any AQ courses with a registration cost less than \$500.**
4. **ETFO-YR shall not provide funding assistance for AQ courses where members receive or are provided with a subsidy from another organization.**
5. **ETFO-YR events are not eligible as they are already subsidized.**
6. The recommended budget is that amount approved at the ETFO-YR Annual Meeting. (\$15,000.00 for 2024-2025)

ETFO-YR Policy for Financial Hardship Assistance

- Every case will be judged on its own merit by the ETFO-YR Executive.
- ETFO-YR members in good standing, who are not receiving salary and who are on medical or compassionate leave due to personal illness or the illness of a spouse or child, will be eligible.
- Applicants will provide a statement outlining their financial circumstances.
- Assistance will take the form of payment for Board-paid ELHT benefits or, where this is impracticable, a grant equivalent to the cost of Board-paid ELHT benefits.
- Applicants will be eligible for assistance once per year.
- The yearly budget amount is \$7,500.00.

ETFO-YR Policy for Dependent Care

ETFO-YR will subsidize the dependent care costs of members who are required to attend meetings sponsored by ETFO-YR outside of the regular instructional day, members who attend the ETFO-YR General Meeting, and members who attend the ETFO-YR Annual Meeting, subject to the full policy as outlined on the appropriate expense form. Expense forms will be available at the registration desk at applicable meetings for eligible members.